

## **United Way of Greater Baytown Area & Chambers County**

### **Privacy Policy**

**Approved by Board of Directors: February 16, 2016**

#### **I. GENERAL**

At the United Way of Greater Baytown Area & Chambers County, your privacy is important. We provide you this notice explaining how we treat information provided to us through this web site. This notice may be changed or updated from time to time by posting such amended or updated notice on this website.

We believe that you should have control over who receives the personally identifiable information you submit through this web site (such as your name, address, zip/postal code, e-mail address, telephone number). Therefore, we do not disclose such personally identifiable information to any outside companies, except (a) for the use of completing a transaction that you initiate or otherwise as described herein, or (b) to your employer in a case where you participate in a United Way workplace fundraising campaign conducted by your employer, to be used by your employer solely for the purpose of evaluating the participation in United Way fundraising activities.

#### **II. AGGREGATE INFORMATION WE COLLECT**

In general, our web site host automatically gathers certain usage information like the numbers and frequency of visitors to the United Way of Greater Baytown Area & Chambers County web site, or what portions of the Website you access and in which order. We only use such data in the aggregate. This aggregate data helps us determine how much our customers use parts of the web site, so we can improve our web site to assure that it is as appealing as we can make it for as many of you as possible.

#### **III. PERSONAL INFORMATION WE COLLECT**

At our web site, we do not collect personally identifiable information from individuals unless they provide it to us. We do not require you to register or provide information to us in order to view our web site.

The United Way of Greater Baytown Area & Chambers County only gathers through this web site personally identifiable data, such as names, addresses, zip/postal codes, e-mail addresses, etc., when submitted by a visitor. For example, personally identifiable information may be collected through this web site in order to respond to a stated desire to volunteer time to us or make a donation online. This information is used solely by the United Way of Greater Baytown Area & Chambers County or other entities involved in the transaction or the operation of this web site for internal purposes, except that we may disclose such information (a) for the use of completing a transaction that you initiate or otherwise as described herein, or (b) to your employer in a case where you participate in a United Way workplace fundraising campaign conducted by your employer, to be used by your employer solely for the purpose of evaluating the participation in United Way fundraising activities. In addition, we maintain physical, electronic and procedural security measures that comply with legal requirements to safeguard the personally identifiable information submitted to us through this web site. United Way of Greater Baytown Area & Chambers County lists are never sold to third parties.

By submitting information to us you acknowledge, consent and agree that the United Way of Greater Baytown Area & Chambers County may access, read, preserve and disclose the personally identifiable information you provide to us, along with your usage

history, submitted messages or data and similar information regarding your use of the web site in order to: (a) comply with any applicable law, regulation, legal process, or governmental request; (b) detect, prevent, or otherwise address fraud, security, or technical issues; (c) respond to your requests for customer service; (d) protect the rights, property, or personal safety the United Way of Greater Baytown Area & Chambers County, its users, or the public, or (e) as otherwise set forth herein.

### **Is your Credit Card Information Secure?**

We care about the safety and security of your transaction. We use a method that is standard industry security protocol, to make it difficult for anyone else to intercept the credit card information you send to us. Furthermore, contributions may also be made by calling the United Way of Greater Baytown Area & Chambers County at (281) 424-5922.

### **What is a "cookie"?**

A cookie is a text file saved to your computer's hard drive. The text file contains small pieces of data sent by a web server and stored on your computer when you visit certain web sites. Your browser can "read" this information when you visit the site again. A cookie cannot access your computer files or hard drive. You may set your computer not to accept cookies.

Cookies are used on this web site for visitor tracking only, to distinguish new versus repeat contributors. Cookies are not associated with credit card numbers.

### **Links to other sites**

This web site contains links to other sites. Please be aware that the United Way of Greater Baytown Area & Chambers County is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our web site and to read the privacy notices of each and every web site that collects personally identifiable information. This privacy notice applies solely to information collected by this web site.

### **Note to Parents About our Privacy Notice:**

The United Way of Greater Baytown Area & Chambers County welcomes children to learn more about our organization and, where appropriate, find opportunities to serve their communities through United Way of Greater Baytown Area & Chambers County programs and volunteer activities. However, we encourage this be done only with their parents' knowledge and supervision.

## **IV. CONTACT US**

Please feel free to contact us with any questions or comments about this Privacy Policy or how your information is handled, or to review or change your information. You can contact us via the addresses below:

United Way of Greater Baytown Area & Chambers County  
Attention: Marc Morris  
5309 Decker Dr.  
Baytown, Texas 77522  
(281) 424-5922